



No. 1 Performing Arts
Registered Charity no: 1182507
Karibu Education Centre
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London SW9 7PH
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Job Description

Senior Psychotherapist - Clinical Supervisor

No 1 Performing Arts (NOPA) is a registered Charitable Incorporated Organisation that has been working with people of all ages in some of the most disadvantaged communities in Lambeth since 1991. We have been promoting good mental health and wellbeing since 2000 by providing psychotherapy, creative therapies and mentoring in schools and outreach in the community.

The Senior Psychotherapist – Clinical Supervisor will work in a multidisciplinary team within primary and secondary schools and in the community within Lambeth, starting in October 2025.

Only candidates with the relevant qualifications and experience will be considered for this post.

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| Job Title: Senior Psychotherapist – Clinical Supervisor | | Department: Therapy |
| 1 Job Details | | |
| (a) Report to: Operational Manager | | |
| (b) Responsible for: Therapy Team Staff, Trainees, Placement Students and Volunteers | | |
| (c) Working Hours: 30 hours a week (4 days) a week | | (d) £36,868.20 34 weeks Term Time |

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| | <p>(e) Essential Qualifications:</p> <ul style="list-style-type: none"> • A postgraduate degree or level 7/8 diploma in psychotherapy or creative therapies. • A Clinical Supervisor qualification. • Registered with a recognized accredited body e.g., BACP, BAPT, PTUK, UKCP, NCS and maintain registration throughout employment with NOPA. |
| | <p>(f) Essential Experience:</p> <ul style="list-style-type: none"> • Evidence of 3+years post qualification clinical supervisor experience. • Evidence of 3+ years' experience working with vulnerable children, young people and adults as a psychotherapist or creative therapist. • Evidence of working in schools and in the community. • Experience of working with people from diverse cultures. • Experience of managing a team of therapists and providing clinical supervision to therapy staff and work placement students. |
| 2 | <p>Job Summary</p> <p>Purpose: To supervise, support and manage Therapy Team staff, trainees, and work placement students. Overseeing the work with children and their parents, to enable them to overcome a range of psychological and emotional issues, through delivering practical and emotional therapeutic support and creative opportunities with the aim of empowering them and enhancing their life chances.</p> <p>To ensure needs assessments are undertaken to the highest-quality standards required by NOPA to ascertain the clients' requirements and sign off recommended therapeutic solutions.</p> <p>To ensure that the staff team regularly update records to ensure that the needs of the child and parent are prioritised and that a risk assessment under the Safeguarding Policy and Procedures is carried out for each NOPA client.</p> <p>To work in partnership with the key agencies identified by the Children Act 1989, 2004 and the Care Act 2014 and subsequent updates to these legislations in order to effectively and efficiently address the complex issues, problems and needs of children and their families.</p> |
| 3 | <p>Key Tasks:</p> <p>Main Duties and Responsibilities:</p> <p>As Senior Psychotherapist – Clinical Supervisor you will be required to:</p> <ul style="list-style-type: none"> • Carry out the clinical supervision of NOPA therapy staff and post-graduate psychology work placement students; |

- Work closely with the Operational Manager to create strategic plans for each term.
- Attend regular meetings with the Operational Manager and Special Educational Needs and Disabilities Coordinators (“SEND”) to discuss cases.
- Attend multidisciplinary meetings as required.
- Meet regularly with the staff team to discuss referrals to the service and the allocation of cases.
- Have regular case review meetings with the staff team and Operational Manager.
- Supervise the Therapy Team through the assessment process to identify clients’ needs. Continue to support staff members’ work in relation to clients’ progress to ensure files are updated, outcomes are recorded, and feedback is gathered from service users.
- Set key performance indicators for the therapy staff team and work placement students and monitor their progress via weekly meetings and termly appraisal meetings.
- Carry out weekly group and/or individual supervision meetings.
- Use and develop resources, tools, and frameworks to ensure activities are engaging, educative and fun, whilst addressing clients’ needs.
- Write and proof-read reports to schools and outside agencies, making sure they are accurate, grammatically correct and formatted in accordance with NOPA’s house style.
- Liaise with NOPA’s Outreach Practitioners, volunteers, partners, and school staff to offer therapeutic advice and support as appropriate.
- Ensure compliance, in your day-to-day work, with Health and Safety Policies & Procedures of NOPA and host schools and ensure risk assessments are carried by yourself and the therapy staff team, out as appropriate.
- Share information, as appropriate, with the therapy staff team in relation to assessed issues in accordance with the Children Act 1989, 2004 and the Care Act 2014 and subsequent updates to these legislations, in order to comply with the Safeguarding Duty of Care and Data Protection procedures.
- Comply with all policies and procedures as outlined in the Employee Handbook.

Person Specification

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| Job Title: Senior Psychotherapist – Clinical Supervisor | Department: Therapy |
| Date: | |

| Qualities | Essential Those qualities which are essential to perform the job. | Desirable Those qualities which allow the job to be performed to the optimum level. |
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| Work Experience | <ul style="list-style-type: none"> • Evidence of 3+years post qualification clinical supervisor experience. • Evidence of 3+ years' experience working with vulnerable children, young people and /or adults as a psychotherapist or creative therapist • Evidence of working in schools and in the community. • Experience of working with people from diverse cultures. • Experience of managing a team and providing clinical supervision. | <ul style="list-style-type: none"> • Social work experience. • Teaching background. • Nursing background • Experience of volunteering for a charity, social enterprise or not-for-profit organisation. |
| Education/ Qualifications | <ul style="list-style-type: none"> • A postgraduate degree or level 7/8 diploma in psychotherapy or creative therapies. • A qualification in Clinical Supervision • Registered with a recognised accredited body e.g. BACP, BAPT, PTUK, UKCP, NCS and maintain registration throughout employment with NOPA. • Evidence of continuous professional development | |
| Knowledge | <ul style="list-style-type: none"> • Ability to comply with the safeguarding duty under the Children's Act 1989, 2004, the Care Act 2014 and subsequent updates to these legislations. • Ability to share relevant information in an appropriate way, according to Safeguarding procedures. | |

| Qualities | Essential Those qualities which are essential to perform the job. | Desirable Those qualities which allow the job to be performed to the optimum level. |
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| | <ul style="list-style-type: none"> • Knowledge of child development process and Child Protection legislation. • Knowledge of Health & Safety legislation. • Knowledge of psychotherapeutic methods, theories and practice. | |
| Skills/ Abilities | <ul style="list-style-type: none"> • Excellent interpersonal and communication skills • Capable of providing advice and therapeutic interventions to vulnerable clients. • Skilled at observing and analysing cases to identify appropriate methods to resolve them. • Able to work on cases independently or with minimum support. • Excellent organisational and time management skills. • Proficiency with Microsoft Office 365 Programs, particularly Word and Excel. • Ability to handle confidential information appropriately and carry out Safeguarding Risk Assessments. • Capable of maintaining detailed notes as part of case management. • Excellent written English, grammar, punctuation, spelling and capable of writing professional reports in NOPA's house-style. • Ability to analyse complex cases, write reports and make recommendations to move these cases forward. | <ul style="list-style-type: none"> • Cultural awareness. • Ability to speak a foreign language. • Knowledge of welfare rights, children with special educational needs and disabilities (SEND). |
| Personal details | <ul style="list-style-type: none"> • Ability to liaise effectively with colleagues, school staff and volunteers to achieve the best outcome for the client. • To attend and participate in training sessions and staff meetings. • Ability to work unsupervised and under pressure to meet deadlines and targets. | |

| Qualities | Essential Those qualities which are essential to perform the job. | Desirable Those qualities which allow the job to be performed to the optimum level. |
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| | <ul style="list-style-type: none"> • Excellent and punctual timekeeping. | |
| Other Circumstances | <ul style="list-style-type: none"> • To adopt a flexible working attitude with a willingness to travel and work from different venues and environments in London. • Ability to work in an environment with vulnerable children in schools and community settings. • A valid Enhanced DBS Certificate. • Documentary evidence of Right to Work in the UK. • Excellent listening skills and commitment to working within the BACP Ethical Framework. • Ability and willingness to provide advice on mental health and wellbeing to vulnerable clients and school staff. • Highly motivated and enthusiastic approach to work. • To always take pride in your work and act in a professional manner. • To be able to accept and act on constructive feedback. • Friendly disposition • A team player who is willing to learn from others and share their knowledge as part of the team. | |